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Board of Directors Meeting Minutes Wednesday, August 12, 2015

Members Present:

Andre Hutson, Mohamed Elnabtity, Emily Dawson, Dan Kreft, Aaron Pumfrey, Alex Coss, Sarah Sackrider, Graham Filler, Becky Goodwin, Julie Tadjerson, Lesley Bergquist, and Toni Thomas.

Staff Present:

Nichole Tilma

I. Welcome

- a. Andre Hutson, President, welcomed the Board and the meeting commenced at 12:02 pm.

II. Establish Quorum

- a. Motion by Graham Filler
- b. Second by Alex Coss

ACTION

III. Approval of May 20, 2015 Board of Director Minutes

- a. Motion by Mohamed Elnabtity
- b. Second by Dan Kreft

ACTION

IV. Financial Report

- a. As of July 31, 2015, the Conquest Health and Fitness Foundation (CHFF) has a balance of \$9821.73 in the bank account. We currently have \$300.00 in account receivables for an outstanding payment. An overview of our Profit and Loss Standard shows everything that we have done to date and includes all in-kind donations. Alex Coss, Treasurer, verifies all deposits and checks to ensure accurate accounting and supporting documentation is always available for all Board members to review upon request.

V. President Update

a. Director and Officer's Liability Insurance

Additional requests for quotes from comparable companies that offer this type of liability insurance have been submitted and we are waiting to hear back from them. Andre is leaning towards purchasing a policy as he feels a responsibility to protect Board members from potential liabilities that may arise in the future as the CHFF is new and mistakes are going to happen. Andre will provide Board members with an opportunity to review the new quotes and to provide input in the selection of a company/policy.



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b. Foundation Consultant

The Executive Committee recently met to discuss the strategic plan for the CHFF moving forward. As a new entity, we are having some growing pains and would like to consider hiring a consultant to take a look at our organizational structure, goals, budget, programs, etc., to provide some guidance and expertise. We have a great group on the Board and would like to make sure we are utilizing Board member's skill sets in order to streamline and maximize productivity. We are working to provide all Board members with more consistent communication as well to make sure everyone has a chance to provide comments and are kept in the loop. That being said, Andre will be sure to consult the Board before any decisions are made in regards to hiring outside assistance.

c. Board of Directors Roundtable Lunches

Andre will be working on coordinating some 1-on-1 time with Board members to have informal discussions over lunch in an effort to get to know each Board member better and feedback/suggestions regarding CHFF goals, programs, etc. He will be working with Nichole to determine everyone's availability so stay tuned.

VI. Programs & Grants

a. Youth Sports Summit

The CHFF contributed \$4193.12 towards the event. Nineteen Scholarships totaling \$2850.00 were awarded to kids. They received a letter congratulating them and directing them on how to redeem their scholarship. Kim Neir has already submitted a grant to Jackson National for next year's program. The deadline was pushed forward but she was able to submit it on short notice and we are waiting to hear back from them by September 25. If we are awarded the grant, we will receive it in October and if we are not awarded the grant, we will have an opportunity to reapply in October as well.

b. Golf FORE Kids

We had eighty applicants this year and we were only able to serve forty. We had two paid instructors, nine volunteers, Meijer provided healthy snacks, and Juice Nation provided smoothies. The biggest obstacle was attendance so the committee will be taking a look at how we may be able to maximize attendance which may include restructuring the schedule.

c. FootGolf Fundraiser

We are eighteen days away from this fundraiser and we need the Board's help to ensure that it is successful. We still need forty-three more teams to register and additional sponsorship to meet our fundraising goal. It would be very helpful if each Board member could assist by sharing the event on their social network pages and recruiting people to participate on a team and/or sponsor a green/tee for \$150.00. If any Board members are able to volunteer on the day of the event, August 29, please contact Tara Amboy, volunteer coordinator.



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VII. Miscellaneous

The FootGolf Fundraiser committee is meeting directly following this meeting so please feel free to stay if you would like to help out and/or get more detailed information.

VIII. 2015 Meeting Dates

The only meeting we have scheduled for this calendar year is November 11, 2015.

IX. The meeting was adjourned at 1:03 p.m.